



HARVARD SEWER COMMISSION

MINUTES

Wednesday, August 1, 2013
Town Hall Meeting Room

Cindy Russo, Chair *Kyle Hedrick* *Rick Maiore*

Present

Commissioners: Cindy Russo; Kyle Hedrick

Others: Al Cormier, D. Boss & Sons; Carlene Philips, 7 Oak Hill Rd.; Tim Bragan, Town Administrator; Paige O'Brien

The meeting was called to order at 9:05 a.m.

Issues Related to Connection

- 7 Oak Hill Road – Drain layer Al Cormier of D. Boss & Sons explained his plans that involved 45 degree arcs. Ms. Russo stated that there were some procedural errors that were made by all parties involved and requested that greater care be taken with the details of the process. Mr. Hedrick moved to approve application. Ms. Russo seconds; vote, aye, unanimous.
- Because the Commission will not have a quorum during the remaining weeks of summer, Ms. Russo made a motion to authorize town administration to approve sewer applications coming in during the period of 30 days from today's date (8/1/3012) pending approval of town counsel of this delegation of responsibility. Mr. Hedrick seconds; vote, aye, unanimous.
- Mr. Bragan is in the process of putting the remaining Town buildings (fire station and Hildreth) out to bid. Because of ledges, blasting would most likely be the most resourceful option. Mr. Bragan assured the Commission that nearby structures would not be impacted. Commissioners will consider this.

Review Pending Applications for Connection Permits

- 14 Old Boston Turnpike, Rothkopf. Mr. Hedrick moved to approve; Ms. Russo seconds; aye, unanimous
- 5 Fairbank Street, Martin. Mr. Hedrick moved to approve; Ms. Russo seconds; aye, unanimous

Review of Draft Letter to District Properties in Failure

Ms. Russo made a motion to authorize Mr. Bragan to write a letter to the property owner at 7 Mass. Ave. requisitioning an order to connect to town sewer. Mr. Hedrick seconds; vote aye, unanimous.

Town Administrator's Report & Update

- Attorney Lanza has filed a copy of his response to Holy Trinity Church; Mr. Bragan will provide copies to the Commission.

Consider Action on Delinquent Water and Sewer Bills

Mr. Bragan provided a list of water delinquents; he stated that the town will be sending notices to put a lien on property;

Review Pending Applications for Drain Layer's Licenses

- No applications to approve.

Consideration of Plan for Sewer Repair

Mr. Bragan presented a letter to the Commission (in the form of an email message) from DPW Director, Rich Nota, addressed to the Sewer Commissioners bringing to their attention an inadvertently damaged sewer line attributed to operator error. The repair work has been completed to industry standards but with the realization that the Department lacked "a replacement parts inventory to make timely repairs" and did not have "important safety equipment to protect our employees from pathogens contained in raw sewage". Mr. Bragan stated that the letter doesn't take into account that DPW violated regulations.

Financial Review

Ms. Russo wishes to dedicate a significant portion of a September meeting to gaining knowledge about the finances as they are pertinent to both Sewer and Water Commissions .

Minutes Approval

June 26, 2013 - Ms. Russo made a motion to approve as presented; Mr. Hedrick seconds, vote, aye unanimous.

July 25, 2013 - Ms. Russo made a motion to approve as presented; Mr. Hedrick seconds, vote, aye unanimous.

July 25, 2013, Executive Session - Ms. Russo made a motion to approve as presented; Mr. Hedrick seconds, vote, aye unanimous.

Water Commission

The Commission inquired about being able to receive water quality reports and being updated on issues or needs with regards to the system.

Ms. Russo will invite hydrologist Ted Morine (former Water Commissioner) to come to a September meeting to educate the Water Commission about the history and procedures.

Mr. Hedrick motioned to adjourn at 10:10 a.m.; Ms. Russo seconded; vote aye, unanimous.

The next scheduled Commission meeting is tentatively scheduled for Wednesday, August 14, 2013
9 a.m. in the town hall meeting room.

Respectfully submitted by Paige O'Brien

Documents Cited:

- Letter (in email format) addressed to Commissioners from DPW director, Rich Nota